



DEPARTMENT OF THE ARMY
OFFICE OF THE PROVOST MARSHAL GENERAL
2800 ARMY PENTAGON
WASHINGTON, DC 20310-2800

DAPM-MPO-LE

24 February 2025

MEMORANDUM FOR Provost Marshal Offices and Directorates of Emergency Services
(Army Law Enforcement Organizations)

SUBJECT: Implementation and Compliance of Department of Defense Instruction
(DoDI) 5505.11 Fingerprint Reporting Requirements

1. References.

- a. DoDI 5505.11, Fingerprint Reporting Requirements, October 31, 2019.
- b. Army Regulation (AR) 190-45, Law Enforcement Reporting, 27 September 2016
- c. Department of the Army Pamphlet 190-45, Army Law Enforcement Reporting and Tracking System, 18 April 2019
- d. Memorandum from Mr. Thomas Blair to Provost Marshal Offices (PMO) and Directorates of Emergency Services (DES), subject: Interim Guidance on the Submission of Fingerprints IAW DoDI 5505.11 Fingerprint Reporting Requirements (16 Sept. 2020).

2. Purpose. This memorandum implements DoD policy in DoDI 5505.11 and supersedes reference 1.d. This memorandum serves as interim guidance for Army Law Enforcement Organizations until an update to AR 190-45 is published.

3. Upon determination of probable cause, DoDI 5505.11 requires DoD Law Enforcement Activities (LEAs) to collect and submit fingerprint records and criminal history record information to the Federal Bureau of Investigation's Criminal Justice Information Services (CJIS) Division for:

- a. Servicemembers who are investigated for all offenses punishable by imprisonment listed in the punitive articles of Chapter 47 of Title 10, United States Code (U.S.C.), also known and referred to in this issuance as the "Uniform Code of Military Justice (UCMJ)," or elsewhere in the U.S.C.

- b. Civilians investigated by Defense Criminal Investigation Organizations (DCIOs) and other DoD LEA with civilian arrest authority¹ for U.S.C. offenses punishable by imprisonment.

¹ That is, authority under 10 U.S.C. § 7377, as recently modified by Public Law 118-159 ("Servicemember Quality of Life Improvement and National Defense Authorization Act for Fiscal Year 2025"), Section 1613.

DAPM-MPO-LE

SUBJECT: Implementation and Compliance of Department of Defense Instruction (DoDI) 5505.11 Fingerprint Reporting Requirements

c. Servicemembers and their dependents, DoD employees, and DoD contractor employees investigated by foreign law enforcement organizations for offenses punishable by imprisonment equivalent to those listed in the punitive articles of the UCMJ or elsewhere in the U.S.C., if available to the DCIOs or other DoD LEAs.

4. Army Police, defined as Military Police and Department of the Army Civilian Police, have UCMJ apprehension authority (10 U.S.C. § 807) and not civilian statutory arrest authority. Therefore, while Army Police personnel have authority to apprehend persons within the installation or activity boundaries, they will only collect fingerprints from Servicemembers. **Collection of civilian fingerprints by Army Police personnel is prohibited in accordance with DODI 5505.11 except under the circumstances discussed in paragraph 3.c. of this memorandum.**

5. Pursuant to Part 20.32(b) of Title 28, Code of Federal Regulations, DoDI 5505.11 allows Services to exclude certain “non-serious offenses” that do not require fingerprint collection.

6. Army Police personnel will submit fingerprint records IAW DoDI 5505.11, except for the “non-serious offenses” enclosed with this memorandum.

7. Army Commands (ACOM), Army Service Component Commands (ASCC), and Direct Reporting Unit (DRU) with law enforcement reporting requirements, as outlined in AR 190-45, will review civilian fingerprint submissions from the date of initial issues of reference 1.a thru the receipt and implementation of this memorandum. Fingerprint records not in compliance with DoDI 5505.11 must be identified for expungement.

a. ACOM, ASCC, and DRU Provost Marshals or equivalent will identify and report the specific fingerprint records requiring expungement using the Law Enforcement Report number in the Army Law Enforcement Reporting and Tracking System NLT 30 April 2025. Beginning on 2 June 2025, Commands will report the number and percentage of remaining fingerprint records requiring expungement on a monthly basis (first duty day of the month). Both the initial report and subsequent monthly reports will be emailed to MAJ Andrew Doerr, Law Enforcement Division Policy Action Officer, at andrew.j.doerr2.mil@army.mil until all records have been expunged.

b. The Office of the Provost Marshal General’s Law Enforcement Division will coordinate the batch removal request for non-compliant fingerprints through the Department of the Army Criminal Investigation Division’s CJIS Directorate.

c. ACOMs, ASCCs, and DRUs who provide Military Police to support installation police operations and investigations will ensure their Soldiers are trained on and comply with the DoD policy on fingerprint reporting.

DAPM-MPO-LE

SUBJECT: Implementation and Compliance of Department of Defense Instruction
(DoDI) 5505.11 Fingerprint Reporting Requirements

8. For further information or assistance, my point of contact is MAJ Andrew J. Doerr at
andrew.j.doerr2.mil@army.mil.

Encl

GUILMARTIN.EUGE
NIA.KATHERI.10694
29510

Digitally signed by
GUILMARTIN.EUGENIA.KATHERI.
1069429510
Date: 2025.02.25 09:29:11 -05'00'

EUGENIA K. GUILMARTIN
GS-15, CIV
Chief, Law Enforcement Division

DAPM-MPO-LE

SUBJECT: Implementation and Compliance of Department of Defense Instruction (DoDI) 5505.11 Fingerprint Reporting Requirements

Enclosure 1: UCMJ Non-Serious Offenses

Charge Code	DESCRIPTION
84	BREACH OF MEDICAL QUARANTINE - ALL OTHER CASES
86	FAILURE TO GO, GOING FROM APPOINTED PLACE OF DUTY
86	UNAUTHORIZED ABSENCE FROM PLACE OF DUTY NO MORE THAN 3 DAYS
86	UNAUTHORIZED ABSENCE FROM PLACE OF DUTY MORE THAN 3 DAYS BUT NOT MORE THAN 30 DAYS
86	ABANDON WATCH OR GUARD ON OR AFTER 1 JAN 19
86	ABANDON WATCH OR GUARD WITH INTENT TO ABANDON
86	ABSENCE FROM PLACE OF DUTY WITH INTENT TO AVOID MANEUVERS
87	JUMP FROM VESSEL INTO THE WATER
87b	BREACH OF RESTRICTION ON OR AFTER 1 JAN 19
91	CONTEMPT/DISRESPECT TO OTHER NONCOMMISSIONED OR PETTY OFFICER
91	CONTEMPT/DISRESPECT TO SUPERIOR NONCOMMISSIONED OR PETTY OFFICER
91	CONTEMPT/DISRESPECT TO WARRANT OFFICER
92	FAIL TO OBEY OTHER LAWFUL ORDER

DAPM-MPO-LE

SUBJECT: Implementation and Compliance of Department of Defense Instruction (DoDI) 5505.11 Fingerprint Reporting Requirements

- 92 DERELICTION BY NEGLIGENCE/CULPABLE INEFFICIENCY
- 92 WILLFUL DERELICTION
- 95a DISRESPECTFUL BEHAVIOR TOWARD SENTINEL/LOOKOUT ON OR AFTER 1 JAN 19
- 95a DISRESPECTFUL LANGUAGE TOWARD SENTINEL/LOOKOUT ON OR AFTER 1 JAN 19
- 95 OFFENSES BY SENTINEL/LOOKOUT: OTHER CASES
- 105A FALSE OR UNAUTHORIZED PASS/IDENTIFICATION OFFENSES: ALL OTHER CASES
- 106a WEARING UNAUTHORIZED AWARD/DEVICE; OTHER ON OR AFTER 1 JAN 19
- 108 DAMAGE/LOSE MILITARY PROPERTY VALUED \$1000 OR LESS THROUGH NEGLIGENCE ON OR AFTER 1 JAN 19
- 108a FAIL TO SECURE ENEMY PROPERTY VALUED \$1000 OR LESS ON OR AFTER 1 JAN 19
- 112 DRUNK PRISONER ON OR AFTER 1 JAN 19
- 121 WRONGFUL APPROPRIATION OF NON-MILITARY PROPERTY VALUED \$1000 OR LESS ON OR AFTER 1 JAN 19
- 123a WORTHLESS CHECK BY MAKING/UTTERING AND FAILING TO MAINTAIN FUNDS VALUED \$1000 OR LESS ON OR AFTER 1 JAN 19

DAPM-MPO-LE

SUBJECT: Implementation and Compliance of Department of Defense Instruction (DoDI) 5505.11 Fingerprint Reporting Requirements

123a	WORTHLESS CHECK BY MAKING/UTTERING FOR PAYMENT OF PAST DUE OBLIGATION/INTENT TO DECEIVE
131f	UNNECESSARY DELAY IN DISPOSING OF CASE ON OR AFTER 1 JAN 19
134	CHECK, WORTHLESS, MAKING AND UTTERING BY DISHONORABLY FAILING TO MAINTAIN FUNDS
134	FAILURE TO PAY DEBT
134	DISORDERLY CONDUCT RESULTING IN SERVICE DISCREDIT
134	DISORDERLY CONDUCT: OTHER CASES
134	DRUNKENNESS ABOARD SHIP OR SERVICE DISCREDITING
134	DRUNKENNESS IN OTHER SITUATIONS
134	DRUNK AND DISORDERLY ABOARD SHIP
134	DRUNK AND DISORDERLY RESULTING IN SERVICE DISCREDIT
134	DRUNK AND DISORDERLY IN OTHER SITUATIONS
134	GAMBLING WITH SUBORDINATE
134	INDECENT LANGUAGE: ALL OTHER
134	INDECENT LANGUAGE: ALL OTHER BEFORE 28 JUN 12
134	STRAGGLING